



Sunrise Gardens Association, Inc.
c/o South Florida Property Management & Consultants, LLC
5600 S.W. 135th Avenue, Suite # 108
Miami, Florida 33183
Office: 786-409-4771 - Fax: 786-580-5128
Mainoffice@soflmanagement.com

**FIRST NOTICE OF DATE OF ANNUAL MEETING AND BOARD
ELECTION OF SUNRISE GARDENS ASSOCIATION, INC.; AND
PROCEDURE FOR QUALIFYING FOR THE BOARD OF DIRECTORS**

TO ALL MEMBERS:

On **Monday, November 16th, 2026 at 10:00 A.M.** at the Associations Management Company Lobby; located at 5600 S.W. 135th Avenue, Suite # 108, Miami, Florida 33183, the annual meeting of the Association, will be held for, among other purposes, electing directors and such other business as may lawfully be conducted. After this **"First Notice"** you will receive a **"Second Notice of Annual Meeting"** which Notice will specify the agenda and advice of other important information concerning the annual meeting.

The purpose of this notice is to advise you of the date, time, and place of the Annual Meeting and Election and to inform you of the process for qualifying for the board.

QUALIFYING FOR THE BOARD

On or before **Friday, October 2nd, 2026, at 3:00 P.M.** you must give written notice; either by mail in person or fax, to the Association of your desire to run for the Board, addressed to the Association's mailing address: **5600 S.W. 135 Avenue, Suite # 108, Miami, Florida 33183.** The attached "Notice of Intent to be a Candidate for The Board" may be used for that purpose.

You may submit an information sheet, no larger than 8.5 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **Friday, October 2nd, 2026, at 3:00 P.M.** The information sheet and ballots will be mailed to voting members at least 14 days before the annual meeting.

Dated: This 17th day of September 2026

**NOTICE OF INTENT TO BE A CANDIDATE
FOR THE BOARD OF DIRECTORS
OF SUNRISE GARDENS ASSOCIATION, INC**

You are hereby notified that THE ANNUAL MEMBERSHIP MEETING for the Association will be held at the following date, time and place.

**South Florida Property Management and Consultants, LLC
Lobby of Management Company
5600 S.W. 135th Avenue, Suite 108
Miami, Florida 33183
Monday, November 16th, 2026
AT 10:00 A.M.**

The ANNUAL ELECTION OF DIRECTORS will occur on the same date.

I, _____, of _____
(NAME) (ADDRESS)

Hereby place my name in nomination as a candidate for the Board of Directors.

I am/am not (circle one) enclosing an information sheet about myself. I understand that I am responsible for the accuracy of the information contained in the information sheet.

If you wish to be a candidate and have your name included on the ballot, this form must be completed and returned either by regular mail, fax, personal delivery, certified mail, return receipt requested to the Secretary or President of the Association c/o **South Florida Property Management and Consultants, LLC at 5600 S.W. 135 Avenue, Suite # 108 Miami, Florida 33183 on or before 3:00 P.M. Eastern Standard Time, on Friday, October, 2nd, 2026, at 3:00 P.M**

Dated this ____ day of _____, 2026

Signature of Applicant



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DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATIONS
DIVISION OF FLORIDA CONDOMINIUM, TIMESHARES, AND MOBILE HOMES

Condominium Association Candidate Certification Form *

I. _____, certify that I have read and understand to the
(print name of candidate)

best of my ability, the governing document of:

Sunrise Gardens Association, Inc.
(print name of association)

and the provision of Chapter 718. and any applicable rules.

Signed: _____
(Signature of candidate)

Date: _____

Submit to the association within 90 days after being elected or appointed to the board a form similar to this one attesting to the above or a director may submit a certificate of satisfactory completion of the educational curriculum administered by a division- approved condominium education provider. * Required by section 718.112(2) (d) 3, of Chapter 718, Florida Statutes.